



TOWN OF NORTH ANDOVER

FINANCE COMMITTEE

Meeting Minutes

Meeting Date 28 February 2012

Minutes Prepared by Patti Sifferlen

Meeting Location: Town Hall 1st fl conf room

Meeting called to order: 6:45PM

		Thom Dugan-TD	
		Vice Chairman	X
Ramsey Bahrawy -RB,	X	Robert Norbedo-RN	x
Ben Osgood-BO	X	Matthew Remis-MRem	
Alan LeBovidge-AL Chairman	x	Donald Elliott	x
Peter Besen-PB	X	Pat Sifferlen, PS, Admin	X
Dan Leary	X		

Non FinCom Members in Attendance

OTHERS: -Sandy Glead (SG) Andrew Maylor (AM), Stan Limpert (SL) Andrew Melnikas (AMEL)
Paul Gallagher (PG) Chris Allen (CA) Christopher Hottell (CH)

Note: All FINCOM votes are subject to change upon receipt of new information.

II. Previous Minutes Approved

DATE:

AGENDA ITEM A: **CIP Discussion Police, Fire & School**

Discussion: AL Introduces Police Chief Paul Gallagher asks what he needs this year and what he expects for the next few years.

PG This year we are looking at Mobile Data terminals for the cruisers. Ones in cruisers now are 10 yrs old have asked for them in 08, 09, 10 and 11. They are not working fast enough software upgrades not working. Becoming a safety issue for our officers. New Data 911 computer will allow the officers to check any stopped vehicle without having to contact communications. Able to see any data on screen, (License, warrants and registration) Officers are able to do their reports in cars so they are still visible on the streets and not at station.

RB Are they not working properly or do we just want to upgrade?

PG Some are just not working, IT can't fix we end up shipping them out to get fixed.

RN How often are upgrades?

PG the ones we have now cannot get upgraded

RN Any Leasing available?

PG Didn't see leasing with Data 911 but does have a 30 month warranty.

AM need to change how we order we should be doing a few every 3 to 4 years

BO What are you looking for going forward?

PG I started after July 1 knew we needed new computers for cruisers. Working on plan now for police dept.

AL introduces Fire Chief Andrew Melnikas.

AMel right now we have 3 ambulances 2 are 08 and 1 is 02 the 2002 is the one that has required work this year.

My goal was to replace in fy14 ideally get on a system where every five yrs you are replacing them. You want to buy quality vehicles we are having problems with one and I believe it is because of the quality.

BO report shows repairs on 08 vehicle.

AMel That is the ford. Ideally when the new vehicle comes in the 02 would be gone the 08 Ford would become backup

BO Will the 08(ford) last another 6 years.

AMEl yes because it will become the backup.

Al Is there an increase in calls:

Amel Ambulance is always going. Fire calls are up but because of carbon monoxide alarms. Mutual aid is down

BO have you seen committee report on new fire station and possibly 3rd station?

AMEl: no plans for 3rd station just looking to move proposed site not far from station now.

School Dept

AM Selectman approved the modification of the schools dept IT request Begins in yr 1 allocation of 292K still the same. Yr1 would be 165K for High School wireless infrastructure and Year 2 K-8 wireless infrastructure (127K). year 3 would be internet capacity expansion.

CH: handed out brochure to explain what they have spent on technology so far and what plans are. Developed I Pad pilot program at high school and has generated cost savings using ebooks. and the Khan Academy in Math at the middle school. Since 2007 the school thru CIP and stimulus programs has spent over 2.5 million on Technology.

Would like to get this infrastructure in process so that we can move into the next stage which is leasing computers for teachers computers use operating budget and other sources third phase would be student computers so that they all have an online device. Design plan of school makes it so that you need wireless antenna every two classrooms.

TD: on page 76 of CIP plan would be helpful to see the Gartner Report that is mentioned .about the market and technical research.

PB: I agree we need this change not confident as to how we purchase. Think we should see the thought process.

AM: this is a capital improvement project that hasn't gone thru a bid process yet. Td that is why I am interested in the Gartner report.

SL: Gartner report will compare vendors not designs Design is a different issue.

CH discusses pg 83 CEB technologies quote shows the license fees are 49K we would need 109 access points at 75K for every access point you need 3 antennas at over 4K

AM would like to see a comparison from other school to show that were are validating What we are being told.

AL May be we could reach out to the state and the DOE to see if they could help us.

AM : the vision of the school district is to have a campus district where anywhere anytime in the school you can get on the internet. The question is, that vision possible financially.

AGENDA ITEM: C New Business

Discussion: . DE wanted to discuss further the 125 sewer project. Thinks money (300K) design fee would be better spent somewhere else.
Would like to get a better presentation of project. Does not think there will be enough commercial development to support project.
BO would like to have a presentation by Bruce Thibedeau.
TD if we spend 300k and town fails to get a grant for project we are out that money.
Are there other projects in town that could use the money?
AL maybe we should have Curt Belevance to come in and discuss the potential for development in that area.
TD how sure is he that development will come.
AL will have town manager back to discuss questions committee has.
What are the potential grants for project?
Are there alternative routes?
If the town does not get a grant, who will eventually end up paying for project?

IV. Next Meetings

March 6, 2012

Note: Documents used in this meeting are listed in Document Table, herein.

DOCUMENTS PROVIDED AT MEETING					
ITEM #	TYPE	FROM	TO	SUBJECT	COMMENTS
1	Brochure	Chris Hottell	Fincom	Plan for 21 st century learning	
2					
3					
4					
5					
6					
7					

ACTION ITEMS				C=Complete
ITEM #	ACTION ITEM	INDIVID.	COMPL. DATE	STATUS

V. Adjournment-

Motion: BO Yes Unanimous
 Seconded: DE Time: 8:35pm

